

# The Stage Media Company Ltd

## IPSO Annual Report

Period covered: January 2017-December 2017

### 1.0 Factual Information about the Regulated Entity

The Stage Media Company Ltd publishes a total of 2 regulated publications.

#### 1.1 Titles Published

Title	Print edition	Digital edition	Frequency	Circulation
The Stage	X	X	Weekly	7080
thestage.co.uk		X		458,245 monthly unique users

#### 1.2 Responsible Person

The Regulated Entity's responsible person is Hugh Comerford

#### 1.3 Overview

The Regulated Entity was founded in 1880 and is a magazine media publisher, publishing print and digital editions of the weekly newspaper The Stage as well as a website optimised for desktop and mobile.

### 2.0 Internal Guides

The regulated entity has the following internal manuals used by journalists, copies of which are available on request by the Regulator:

- The Editors Code
- Company Style Guide

### 3.0 Compliance Procedures

*How the Regulated Entity deals with:*

#### 3.1 Pre-publications guidance under regulation 4.5

Where required editors and journalists seek advice from IPSO in advance of publishing articles to consider matters of compliance with the Editors Code. This advice is then considered alongside editorial guidance and the public interest when refining and publishing any articles.

#### 3.2 Verification of stories

Journalists and Editors take all appropriate steps to confirm stories and seek a response from all relevant people.

### 3.3 Compliance with the Editor's Code

Copies of the Editor's Code are supplied to all journalists, as well as copies listed on the intranet/shared drives. The updated 2018 version was distributed to all journalists with a reminder it is company policy to adhere to it.

A training session was held with all editorial staff on Feb 8 to consider the changes contained in the 2018 version.

Where the Regulator finds against a publication in the course of assessing a complaint, the publication complies with the findings and any remedial action required.

### 3.4 Editorial Complaints, Determined under Regulation 19

The Stage Media Company Ltd has a standard complaints procedure. Members of the public can register an editorial complaint by contacting the relevant editor by phone or email, or by submitting a complaint in writing to the company address.

3.5 Editor Alistair Smith [alistair@thestage.co.uk](mailto:alistair@thestage.co.uk) 020 7403 1818

3.6 Address: The Stage Media Co Ltd, 47 Bermondsey St, London SE1 3XT

Complaints received in line with the published procedure, or referred from IPSO, are logged and assessed in the first instance by the relevant editor and if necessary the responsible person, who will seek to resolve the matter with the complainant. Complaints that fall outside the procedure, i.e. are not editorial complaints, are referred to the relevant department/person.

Where the Regulator finds against a publication when determining a complaint under Regulation 19, the publication complies with the findings and any remedial action required by the Regulator.

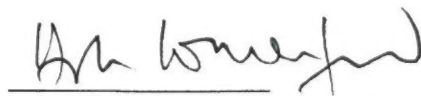
### 3.7 Training of Staff

The Stage Media Company Ltd undertakes to keep staff up to date on regulatory changes. New joiners are supplied with a staff handbook and a copy of the Editors Code.

## 4.0 Adverse Adjudications

There have been no adverse adjudications against The Stage Media Company Ltd.

SIGNED:



On behalf of The Stage Media Company Ltd

Submitted to IPSO: 19/2/2018